



# Registration of Minor Nonrecurring Use of Water

(The maximum nonrecurring water use registration period is **12 months**. Recurring water withdrawals over 25,000 gallons per day for any day over a 12-month period requires a water use permit.)

**CASHIER'S USE ONLY**  
0975-542-WATR-PA-0570

**\$75<sup>00</sup> fee**

**Apply for a new permit or manage your permit ONLINE:**

Create an account at <https://programs.iowadnr.gov/wateruse/>  
Call 515-725-0341 or email [wateruse@dnr.iowa.gov](mailto:wateruse@dnr.iowa.gov) for assistance.

For more information regarding the Iowa DNR Water Allocation and Use Program, please visit:  
[www.iowadnr.gov/wateruse](http://www.iowadnr.gov/wateruse)

For technical questions, contact Michael Anderson at 515-725-0336.

**Select one of these three options to pay the application fee:**

<b>APPLY &amp; PAY ON-LINE through a WACOP account</b>	<b>PAY BY CHECK or MONEY ORDER</b>	<b>PAY BY CREDIT CARD without creating an online account</b>
DNR accepts: <ul style="list-style-type: none"> <li>• Visa</li> <li>• MasterCard</li> <li>• Discover</li> </ul> <a href="https://programs.iowadnr.gov/wateruse/">https://programs.iowadnr.gov/wateruse/</a>  Log on to your account. Fill out this application online by applying for a new permit and pay the fee at the end of the application process.	<ul style="list-style-type: none"> <li>• Make check payable to Iowa Department of Natural Resources</li> <li>• Write your permit # on the check</li> <li>• Attach this invoice to your payment and</li> <li>• Mail invoice and fee to: <b>IOWA DNR WATER SUPPLY ENGINEERING 502 E 9<sup>TH</sup> ST DES MOINES IA 50319-0034</b></li> <li>• Check #: _____</li> </ul>	<b>Email:</b> a copy of the invoice to <a href="mailto:Webmaster@dnr.iowa.gov">Webmaster@dnr.iowa.gov</a> with the subject line: Credit Card Payment for (Company Name)  <b>OR</b> <b>Fax:</b> to 515-725-8202  Wait a minimum of 20 minutes after sending, then call Customer Service at <b>515-725-8200</b> to make the payment.

## 1. Contact Information

### 1a. Registration Holder

Business Name \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address 1 \_\_\_\_\_ Address 2 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_ Primary Phone \_\_\_\_\_

Secondary Phone \_\_\_\_\_ Fax \_\_\_\_\_

### 1b. Property Owner

Same as Registration Holder?  Yes  No

Business Name \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address 1 \_\_\_\_\_ Address 2 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_ Primary Phone \_\_\_\_\_

Secondary Phone \_\_\_\_\_ Fax \_\_\_\_\_

2. Water Withdrawal Location						
To be completed by all applicants						
Legal description of withdrawal site:	Quarter	Quarter	Section	Township	Range	County
Legal description of land/property on which water is to be used:	Quarter	Quarter	Section	Township	Range	County
Source of water (select all that apply): <input type="checkbox"/> Well <input type="checkbox"/> Stream / River <input type="checkbox"/> Reservoir						
Name(s) of source(s):						
<b>Attach a scaled map or aerial photo.</b> Clearly label the water source(s) and water use location(s). Label depth of any wells						

3. Water Used for Highway Construction		
Complete only if applicable. Ensure the map/photo also depicts the route of the road being constructed.		
Project name	County	
Road destination	From	To
<input type="checkbox"/> The water will be withdrawn from a stream or watercourse within the right-of-way of the road being constructed and/or roads within one mile of the road being constructed. <span style="margin-left: 100px;"><b>OR</b></span> <input type="checkbox"/> Description of alternate water withdrawal location(s):		

4. Water Usage Information			
To be completed by all applicants.			
The water withdrawn will be put to the following beneficial use(s):			
Maximum quantity desired _____ <input type="checkbox"/> acre-ft <input type="checkbox"/> gallons	Maximum usage rate _____ <input type="checkbox"/> cfs <input type="checkbox"/> gpm	Usage period	
		Begin (mm/dd/yyyy)	End (mm/dd/yyyy)

Please note: An NPDES permit is required to discharge wastewater to waters of the State. More information can be found at [www.iowadnr.gov/npdes](http://www.iowadnr.gov/npdes)

Certification	
I certify the above information is true and correct to the best of my knowledge and that I will provide any additional information to the Department as may be requested.	
Water use registrations are usually approved or denied within 30 days.	
Signature: _____	Date: _____