



**CITY of  
SPENCER**

101 West 5th Street • Spencer, IA 51301  
Phone: 712.580.7200 • Fax: 712.580.7236  
info@spenceriowacity.com  
**spenceriowacity.com**

December 3, 2025

Mike Smith - Solid Waste Division  
Iowa Department of Natural Resources  
Land Quality Bureau  
6200 Park Ave, Suite 200  
Des Moines, IA 50321

Re: Permit Renewal Application Extension Request  
Northern Plains Regional Landfill  
SDP Permit No. 72-SDP-04-76P

Dear Mr. Smith;

We are working with our Engineers, Operator and Public Works staff to complete the supporting documents required by the attached Permit Application Form 50 to renewal our operating permit that expires on March 4, 2026. While we have much of the supporting documents updated, we will not have all documents updated by tomorrow, December 4<sup>th</sup> 2025 (90 days from March 4<sup>th</sup>)

Therefore, we are requesting an extension to file the required documents to complete the application by December 15, 2025.

If you have any questions or need any additional data, please contact myself or our engineer, James Thiesse (712-240-3468) at your convenience.

Very truly yours,

CITY OF SPENCER

By: Mark White  
Mark White, Public Works Director

Cc: James Thiesse, Kruse, Cate & Nelson P.C.  
Dan Chism, NPRL



## IOWA DEPARTMENT OF NATURAL RESOURCES

## Municipal Solid Waste Landfill

## PERMIT APPLICATION FORM 50



☐ New Permit  
☒ Permit Renewal (permit number) 74 - SDP - 02 - 76-P MLF  
☐ Closure Permit

## SECTION 1: PERMIT APPLICATION REQUIREMENTS

## Owner of site

Name: City of Spencer, Iowa Phone: 712-580-7200  
Address: 101 West 5th Street Fax: 712-580-7236  
City, State, Zip: Spencer, IA 51301 E-mail: mwhite@spenceriowacity.com (Mark White)

## Certified Operator Responsible for Operation at Facility

Name: Dan Chism Phone: 712-859-3185  
Address: 3032 420th Ave Fax: 712-859-3185  
City, State, Zip: Graettinger, IA 51342 E-mail: dchism@spenceriowacity.com

## Permit Applicant

Name: City of Spencer, Iowa Phone: 712-580-7200  
Address: 101 West 5th Street Fax: 712-580-7236  
City, State, Zip: Spencer, IA 51301 E-mail: mwhite@spenceriowacity.com (Mark White)

## Design Engineer (PE)

Name: Kruse, Cate & Nelson, P.C. (Ross D McWhirter, PE) Phone: 712-262-3468  
Address: 2303 W 18th Street Fax: 712-262-9468  
City, State, Zip: Spencer, IA 51301 E-mail: ross@kcn-eng.com  
Iowa Engineer License #: IA 20513 Expiration Date: 12/31/2026

## Responsible Official for the Facility

Name: Mark White (City of Spencer Public Works Director) Phone: 712-580-7200 ext 215  
Address: 101 W 5th Street Fax: 712-580-7236  
City, State, Zip: Spencer, IA 51301 E-mail: mwhite@spenceriowacity.com (Mark White)

## Agency and Responsible Official of Agency Served (if any)

Name: See section 2.2 of the Updated Development and Operations Plan. Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_ E-mail: \_\_\_\_\_

## Facility

Name: Northern Plains Regional Landfill  
Address: 3032 420th Ave City, State, Zip: Graettinger, IA 51342  
Legal Description:

The NW1/4 of Section 21, Township 97 North, Range 33 West of eth 5th P.M., EXCEPT, the Northerly 470' of the Easterly 350' thereof

## Landfill is part of the following solid waste comprehensive planning area:

Planning Area Name: Northern Plains Regional Landfill Comprehensive Planning Area (Previously EMS 1-25-2016)  
Date of Last Approved Plan: 5/29/215

Service area of the landfill (include unincorporated areas and out of state generators):

Emmet County Council of Governments (ECCOG), Pocahontas County Solid Waste Commission, Palo Alto County Solid Waste Comm.

City of Spencer, Iowa, Rural Clay County, City of Bode, Iowa, City of Whittemore, Iowa. (See DOP5 Figure 1)

Population Served: 39,000

## SECTION 2: PERMIT APPLICATION SUPPORTING DOCUMENTATION

### PLANS AND SPECIFICATIONS

Checking the appropriate boxes below certifies that the documents submitted in conjunction with this application form are complete and in compliance with the applicable chapters of the Iowa Administrative Code. While some of the documents below may have been submitted previously, updated copies of each are required to be provided with each permit renewal application, unless a prior document remains current and is identified by Doc ID#, Section, and Page.

#### Required Plans and Specifications

☐ Executive Summary

An executive summary shall address the following:

- Summary of modifications, if any, to the approved plans and specifications that occurred during the current permit cycle.
- Summary of each special provision of the current permit to determine if it is to remain the same, be revised or be removed.
- Provide documentation and certification as required for new permit amendment requests, if any.
- Provide documentation and certification as required for equivalency review requests, if any.
- Provide documentation and certification as required for new variance requests from Iowa Administrative Code requirements, if any.

☐ An organizational chart in accordance with Iowa Administrative Code 567 paragraph [113.5\(1\)"b"](#).

No Revision Required - See Doc ID#, Section, and Page: \_\_\_\_\_

☐ A site exploration and characterization report for the facility that complies with the requirements of subrule [113.6\(4\)](#).

No Revision Required - See Doc ID#, Section, and Page: \_\_\_\_\_

☐ Design plans and specifications for the facility, and quality control and assurance plans, that comply with the requirements of rule [113.7\(455B\)](#).

No Revision Required - See Doc ID#, Section, and Page: \_\_\_\_\_

☐ A development and operations (DOPS) plan for the facility, an emergency response and remedial action plan (ERRAP), and proof of MSWLF Operator Certification that comply with the requirements of rule [113.8\(455B\)](#).

No Revision Required - See Doc ID#, Section, and Page: \_\_\_\_\_

☐ An environmental monitoring plan that complies with the requirements of rules [113.9\(455B\)](#) and [113.10\(455B\)](#).

No Revision Required - See Doc ID#, Section, and Page: \_\_\_\_\_

☐ The project goals and time lines, and other documentation as necessary to comply with subrule [113.4\(10\)](#) and other requirements of the Department if an RD&D permit is being requested or renewed.

No Revision Required - See Doc ID#, Section, and Page: \_\_\_\_\_

☐ Proof of financial assurance in compliance with rule [113.14\(455B\)](#).

No Revision Required - See Doc ID#, Section, and Page: \_\_\_\_\_

☐ A closure and postclosure plan that complies with the requirements of rules [113.12\(455B\)](#) and [113.13\(455B\)](#).

No Revision Required - See Doc ID#, Section, and Page: \_\_\_\_\_

☐ Comprehensive plan requirements. Attach a copy of the most recent comprehensive plan approval or amendment letter.

No Revision Required - See Doc ID#, Section, and Page: \_\_\_\_\_

In addition to the documents required above, the permit holder shall comply with the implementation plan requirements of subrule [113.2\(9\)](#), the public notice requirements of subrule [113.4\(12\)](#), and the record-keeping and reporting requirements of rule [113.11\(455B\)](#).

If the department finds the permit application information to be incomplete, the department shall notify the applicant of that fact and of the specific deficiencies. If the applicant fails to correct the noted deficiencies within 30 days, the department may reject the application and return the application materials to the applicant. The applicant may reapply without prejudice.

### SECTION 3: APPLICANT SIGNATURE

Signature of Permit Applicant: Mark White Date: 12/3/25  
Printed Name: Mark White Title: PUBLIC WORKS DIR.

Applications for sanitary disposal projects must be accompanied by the plans, specifications and additional information required by the applicable solid waste rules under Iowa Administrative Code.

Send completed applications with attached information to the DNR project officer via email or file sharing platform.

For questions concerning this application contact Brian Rath at 515-537-4051, [brian.rath@dnr.iowa.gov](mailto:brian.rath@dnr.iowa.gov)