

## Underground Storage Tanks Online Annual Tank Renewal USER GUIDE

The UST Online Tank Renewal can be found at [www.programs.iowadnr.gov/dotte](http://www.programs.iowadnr.gov/dotte)  
 Information about the Iowa's Annual Tank Renewal Process can be found on the Home page as shown below.

Notice there is a link to our [Frequently Asked Questions](#) document.

Before you begin.....


In order to complete the online renewal you will need to be knowledgeable of the operators at the site and be able to answer operational compliance questions about your UST system.

You may also need to attach the following:


- Current Iowa Certificate of Insurance if your financial responsibility expires prior to March 1.
- Copy of A/B Operator Training Certificate if a new A/B Operator is added.

At the end of the renewal you will have the choice to pay online via eCheck or print your completed renewal and mail it with a check. Credit card payments are not accepted at this time.

Now that you're ready; simply follow the steps in the screen shots below to complete your online renewal.



[Home](#)   [Contact](#)   [Search](#)

 Log In

RENEWAL YEAR 2018

### Annual Renewal of UST Tank Management Tags

Every year all owners with active and temporarily closed regulated underground storage tanks greater than 1100 gallons must complete the annual renewal process.

During the renewal process you can provide updated financial responsibility documentation (pollution liability and accidental release insurance), Class A/B operator certification and new contact information. The application form will include the date of the last biennial compliance inspection on record at the DNR.

The annual tank management fee of \$65 per compartment is due by January 15th. At the end of the renewal process you will be given the choice to pay via echeck or print your summary and mail a check. Credit Card payments are not accepted at this time.

Your renewal and payment must be completed by March 31. Any renewals or payments received on or after April 1 are assessed a \$250 per compartment late fee.

Payment of fees does not mean your facility is authorized to operate. Tank tags will not be issued if financial responsibility (pollution liability and accidental release insurance) is not current, a compliance inspection was not completed within the last 2 years or there are outstanding major compliance violations.

The tank system must be in compliance with state regulations in order to obtain annual tags which are required to receive fuel. Underground tanks that are in temporary closure do not receive annual tank tags.

START RENEWAL

←

CLICK HERE

Annual tank management tags are good April 1 through March 31 of the following year. Annual tags must be on the fill ports no later than April 1.

The information contained in this application is public information – anyone can view renewal data for a facility, however; once a user selects to “Pay with eCheck (ACH)”, they will be directed to a secure webpage for payment. UST Prevention Staff at the Iowa DNR will review modifications made to facility information prior to approval of a renewal.

Please use the information on the [Contact](#) page if you have questions or concerns regarding information or accessibility.

[Frequently Asked Questions](#)

## STEP 1: CREATE A LOGIN

A valid Iowa Enterprise A&A username and password will be required in order to use the application. Click on "Create an Account" at the top of the UST Online Renewal application login page to obtain an Iowa Enterprise A&A account if you do not already have one.

Anyone will be able to create an A&A account to pay tank management fees. Typically this would be the Owner, A/B Operator, or Authorized Representative.

NOTE: If you already have an A&A account with the State of Iowa then you can simply Sign In using that same account.



Enterprise A&A

Sign In

Create An Account

Forgot Password

Forgot Id

# DNR UST EPAY

Sign up now to get credentials you can use for Enterprise A&A enabled sites.

First Name:

Last Name:

Register

Possibly have an account already?

Click [here](#) for a listing of all A&A enabled applications. If you created an account for any of these applications you don't need to create a new account.

[What is A&A?](#)

[Help](#)

[Report Issue to State Service Desk](#)

## Important!

- You must have a valid email address.
- Your A&A Account ID may not contain profanity or special characters.
- You will be required to complete some Security Baseline Questions and Answers.

### NOTICE

You are about to interact with a publicly accessible website owned and operated by the State of Iowa. The actual, or attempted, unauthorized access, use, or modification of this website and its contents is strictly prohibited. Violators may be subject to administrative disciplinary action, civil litigation, and/or criminal prosecution in accordance with applicable State and Federal laws.

The use of this website may be monitored and recorded for administrative and security reasons. The State of Iowa and its agents may provide the information and evidence collected to third-parties including law enforcement officials.

## STEP 2: SEARCH

You can search using any of the fields. The easiest is using UST Site Registration number, site name, site address, site city, or distribution center number (if you own more than 1 facility).

The site registration number will take you straight to your site.

When searching by site address, just use the address number and city to narrow the search.

You can also search by city, tank status, or owner name.

### Search

Enter information into the fields below and hit Search.  
Your selections will be saved across multiple searches.

Registration Number:	<input type="text" value="196612346"/>	Site Name:	<input type="text"/>
Address:	<input type="text"/>	City:	<input type="text"/>
Owner:	<input type="text"/>	Tank Status:	--Select Status--
Distribution Center No:	<input type="text"/>		

Clear Search

Search

Sites Selected: 0

Clear

25 50 100

Registration Number	Site Name	Address	Tank Status	Pay Fees
196612346	MR JINGLES JUICE -N- GO	123 GAS ST Ames, IA	Regulated tanks - active	<input type="checkbox"/>

Continue to Renewal >

### MULTIPLE SITES:

You can search 1 site and select it.

The system will recognize that your site is part of a distribution center and you will see this "Pop-Up".

If you select YES the system will automatically search all sites in your distribution center.

Distribution Center ×

This site is part of a distribution center. Would you like to search for sites in the distribution center? This will keep any sites you have currently selected but will refresh the results to display only the sites in the distribution center.

## STEP 3: SELECT YOUR SITES

Select the sites you want to renew and click the Continue to Renewal Button.

If you forget to select a site you can return to add the site later.

## Site Selection Review

**Note:** All sites on this screen must have completed the renewal process before payment can be made. If you wish to make a payment without completing all of the selected sites, the incomplete sites must be deleted from the list.

Click on a site to expand/collapse a view of the compartments requiring renewal for that site and the associated fees. If you want to return to search and add more sites, click **Add Sites**.

	Registration Number	Site	Address	City	Total	Status	
+	196612346	MR JINGLES JUICE -N- GO	123 GAS ST Ames IA 50010	Ames	\$260.00	<a href="#">Renew »</a>	
					<b>Total</b>	\$260.00	

[« Add Sites](#)

[Continue »](#)

### STEP 4: SITE SELECTION REVIEW

This screen allows you to do the following:

- See all of the sites you will be renewing and the total fees due for each site.
- Expand each site to see the tanks/compartments that you are renewing.
- Keep track of which step of the renewal process you are on for each site.
- Sort your sites by Registration Number, Site Name, or City if renewing multiple.

#### Expanded View:

Click on the + next to the registration number to expand each site.  
Notice some compartments are temp closed and some are active.



	Registration Number	Site	Address	City	Total	Status																																
+	196612346	MR JINGLES JUICE -N- GO	123 GAS ST Ames IA 50010	Ames	\$260.00	<a href="#">Step 4 of 4 »</a>																																
<table border="1"> <thead> <tr> <th>Capacity</th> <th>Tag No</th> <th>Status</th> <th>Renewal Year</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>20000</td> <td>12341</td> <td>Regulated tank - active</td> <td>2018</td> <td>\$65.00</td> </tr> <tr> <td>10000</td> <td>12342</td> <td>Regulated tanks - temp closed</td> <td>2018</td> <td>\$65.00</td> </tr> <tr> <td>10000</td> <td>12343</td> <td>Regulated tanks - temp closed</td> <td>2018</td> <td>\$65.00</td> </tr> <tr> <td>3000</td> <td>12344</td> <td>Regulated tank - active</td> <td>2018</td> <td>\$65.00</td> </tr> <tr> <td colspan="4"></td> <td><b>Total</b></td> <td>\$260.00</td> </tr> </tbody> </table>								Capacity	Tag No	Status	Renewal Year	Cost	20000	12341	Regulated tank - active	2018	\$65.00	10000	12342	Regulated tanks - temp closed	2018	\$65.00	10000	12343	Regulated tanks - temp closed	2018	\$65.00	3000	12344	Regulated tank - active	2018	\$65.00					<b>Total</b>	\$260.00
Capacity	Tag No	Status	Renewal Year	Cost																																		
20000	12341	Regulated tank - active	2018	\$65.00																																		
10000	12342	Regulated tanks - temp closed	2018	\$65.00																																		
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3000	12344	Regulated tank - active	2018	\$65.00																																		
				<b>Total</b>	\$260.00																																	
					<b>Total</b>	\$260.00																																

[« Add Sites](#)

[Continue »](#)

### SAVE & RETURN

If at anytime during the renewal, your session times out or you need to save and come back; you will return to the Site Selection Review screen the next time you login.

## STEP 5: CONTACT INFORMATION

The information on this page is prepopulated from the UST Tanks Database. Review that the contact information listed is correct. If no changes are needed then click Continue.

If there is no contact listed for Tank Operator or Authorized Representative, it is okay to leave it blank.

### Site Renewal

MR JINGLES JUICE -N- GO  
123 GAS ST  
Ames, IA 50010

Registration No.: 196612346  
Compartments: 4  
Fee Per Compartment: \$65.00  
Renewal Fee: \$260.00

## Contact Information

Review and update the contact information in the fields below for the site owner, site lessee or tank operator and authorized representative.

**Note:** If the information looks correct, make no changes and continue to the next page.

### Site Owner

**Note:** Owner: "Owner" for purposes of active underground storage tanks refers to the person or corporate entity that owns the USTs used for storage or dispensing of petroleum. In some cases the owner of the property may be deemed to be the tank owner.

### Site Lessee / Tank Operator

**Note:** Operator/Lessee: "Operator/Lessee" means any person who leases, operates, controls, supervises, or has the responsibility for the daily operation of a UST facility, or any person who has the authority to operate, control or supervise the daily operation of a UST facility.

### Authorized Representative

**Note:** Authorized Representative: "Authorized Representative" is the primary contact for correspondence if different than owner/operator. Leave blank if same as Owner/Operator.

No change needed

### Contact Needs Updated:

If contact information for Owner, Operator, Lessee, or Authorized needs updated, you will uncheck the No Change Needed box. The fields will unlock so you can make the appropriate changes.

No change needed

Company  
JINGLES GAS

Contact First Name  
JOE

Contact Last Name  
JINGLES

Address Line 1  
123 GAS ST

Address Line 2

City  
AMES

State  
IA

Zip Code  
50014

Phone

E-mail

### Uncheck "No Change Needed"

No change needed

Company  
JINGLES CORPORATION

Contact First Name  
CHESTER

Contact Last Name  
JINGLES

Address Line 1  
456 PETRO LANE

Address Line 2

City  
AMES

State  
IA

Zip Code  
50010

Phone  
(555) 888-4567

E-mail  
JUICENGO@GMAIL.COM

Company

Contact First Name

Contact Last Name

Address Line 1

Address Line 2

City

State

Zip Code

Phone

E-mail

« Back

Save and Continue »

## STEP 6: CLASS A AND B OPERATORS

The information on this page is prepopulated from the UST Tanks Database. Review that the Class A and B Operators are correctly listed for your site.

If no changes are needed then click Continue. Update Class A and B Operators same as the Contact Information screen.

### Site Renewal

MR JINGLES JUICE -N- GO  
123 GAS ST  
Ames, IA 50010

Registration No.: 196612346  
Compartments: 4  
Fee Per Compartment: \$65.00  
Renewal Fee: \$260.00

## Class A and B Operator

Review and update the contact information in the fields below for the site's class A and B operators.

**Note:** Class B Operator must be located within 4 hours travel time of site. For NEW Operators, a copy of their training certificate must be provided. If the information looks correct, make no changes and continue to the next page.

### Class A Operator

**Note:** "Class A Operator" has overall responsibility for the facilities assigned to them, is knowledgeable of statutory & regulatory requirements, and maintains appropriate records. This class of operator is usually an owner or an environmental manager for a company with multiple facilities.

No change needed

Contact First Name

CHESTER

Contact Last Name

JINGLES

Address Line 1

123 GAS ST

Address Line 2

City

AMES

State

IA

Zip Code

50010

Phone

E-mail

Training Certificate

Browse...

### Class B Operator

**Note:** "Class B operator" implements the day-to-day aspects of UST operations, maintenance and record keeping according to regulatory requirements. This class of operator has direct management at 1 or more facilities and monitors the status of UST system leak detection. This is normally the local manager of the facility.

No change needed

Contact First Name

JOE

Contact Last Name

JINGLES

Address Line 1

123 GAS ST

Address Line 2

City

AMES

State

IA

Zip Code

50010

Phone

E-mail

Training Certificate

Browse...

**Adding a New Operator:**  
If a new Operator is added you will need to upload the operator's Training Certificate in order to receive your annual tags.

You only need to upload the Operator's certificate one time if adding them to multiple sites.

« Back

Save and Continue »

## STEP 7: FINANCIAL RESPONSIBILITY

The information on this page is prepopulated from the UST Tanks Database. Review that the information is correct.

If the Expiration Date is prior to March 1, you will need to upload a copy of your current financial responsibility.

If uploading an Iowa Certificate of Insurance; it must be in the correct format. Click "View Example" to see the accepted format. Accord Certificates are NOT ACCEPTED.

NOTE: PMMIC Insured do not need to upload their current Certificate of Insurance.

Site Renewal	
<b>MR JINGLES JUICE -N- GO</b> 123 GAS ST Ames, IA 50010	<b>Registration No.:</b> 196612346 <b>Compartments:</b> 4 <b>Fee Per Compartment:</b> \$65.00 <b>Renewal Fee:</b> \$260.00

## Financial Responsibility

(i.e. certificate of insurance, self-insured certification, bond rating test)

Check the expiration date below. Submit new certification if expiration date is prior to March 1st.

**Note:** Tank tags will not be issued if certification date has expired or will be expiring prior to March 1st.

Expiration Date	Method	Insurer
01/01/2018	Insurance	GASCO INSURANCE

### Update Financial Responsibility

### EXPIRED INSURANCE:

If your current financial responsibility is expired you will see this "Pop-Up".



Your uploaded document will be reviewed prior to tags being issued.

Please ensure you upload the appropriate documents if needed.

Warning x

**Warning:** The current financial responsibility on file has expired. You MUST submit valid updated financial responsibility documents to the department or your annual tags will NOT be issued.

## STEP 8: OPERATIONAL COMPLIANCE QUESTIONS

The date of the last Biennial Compliance Inspection is prepopulated from the UST Tanks Database.

If your site has not had a compliance inspection within the last 2yrs, annual tags will not be issued. Please ensure you don't have any outstanding compliance violations from your last inspection.

Site Renewal	
<b>MR JINGLES JUICE -N- GO</b> 123 GAS ST Ames, IA 50010	<b>Registration No.:</b> 196612346 <b>Compartments:</b> 4 <b>Fee Per Compartment:</b> \$65.00 <b>Renewal Fee:</b> \$260.00

### Operational Compliance Questions

Date of Last Compliance Inspection

01/01/2017

Check the box to indicate you have inspected your UST operation and can certify to the following.

N/A	Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do you have any outstanding compliance violations from your last inspection? You can view your most recent compliance inspection from the <a href="#">Tanks Database</a> .



You will need to verify that you don't have any major outstanding compliance violations from your last inspection.

**ACTIVE TANKS:** You need to answer the following questions about all active tanks on site.

**Note:** Answering **No** to some of the questions will allow you to continue, but renewal may be denied pending further review by the DNR. For questions, contact Cara Ingle via phone 515-725-8364 or e-mail [cara.ingle@dnr.iowa.gov](mailto:cara.ingle@dnr.iowa.gov).

N/A	Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are you conducting tank and piping release detection and maintaining proper record keeping? This includes monthly leak detection, annual line tightness tests and line leak detector tests for pressurized piping.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are approved overfill and spill protection systems installed and operating?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are the spill buckets and sumps free of debris and liquid?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If site has steel tanks and piping with a corrosion protection system, has the system been tested within the last 3 years and passed? Mark N/A if your tank system does not require cathodic protection (fiberglass tank or steel tank with fiberglass coating; no steel piping).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has a Notice of Temporary Closure been submitted to the department if the tank system has been out of operation for more than three months? Mark N/A if your tank system is still operating. If NO, please fill out a Notice of Temporary Closure form and submit.

**TEMPORARILY CLOSED TANKS:** You need to answer the following questions about all temporarily closed tanks on site.

Some of the tank compartments you are renewing have a status of TEMP CLOSED. Please complete the additional compliance questionnaire below for those tank compartments.

N/A	Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are the tanks still temporarily closed and emptied of product? No more than 2.5 centimeters (one inch) of residue, or 0.3 percent by weight of the total capacity of the UST System remains in the tank.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are all lines, pumps, accesses and ancillary equipment properly capped and secured?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are all fill and access locations properly secured and capped with locking caps and plugs?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If site has steel tanks and piping with a corrosion protection system, has the system been tested within the last 3 years and passed? Mark N/A if your tank system does not require cathodic protection (fiberglass tank or steel tank with fiberglass coating; no steel piping).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If the tank system has been out of operation for more than twelve months, have you requested an extension of temporary closure with the department? A site assessment in accordance with 135.15(3) must be completed before such an extension can be applied for.



## STEP 9: CERTIFICATION OF COMPLIANCE

You will certify that the information in the renewal submission is true, accurate, and complete. Signature requires First and Last name.

Click "Save and Continue" when you are done.

**NOTE:** You **cannot** edit the information after you certify and continue.

I certify that under penalty of law that I have personally examined and am familiar with the information in this submission based on my inquiry of those individuals immediately responsible for obtaining the information. I believe the submitted information to be true, accurate, and complete.

Signature

Select one:  UST Owner  UST Operator  Authorized Representative

« Back

Save and Continue »

See [Frequently Asked Questions](#).

Contact: Cara Ingle via phone 515-725-8364 or e-mail [cara.ingle@dnr.iowa.gov](mailto:cara.ingle@dnr.iowa.gov).

## STEP 10: REVIEW SITES & CONTINUE



You will return to the Site Selection Review screen.

Notice it shows your renewal status is Complete. Now you can continue the renewal for your next site in the list or you will click "Continue" and go on to pay your renewal.

### Site Selection Review

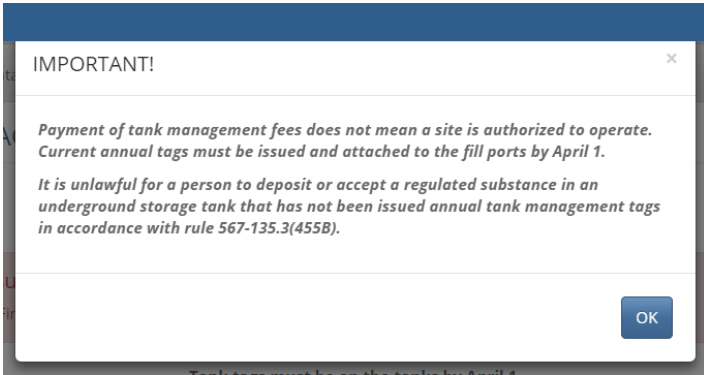
**Note:** All sites on this screen must have completed the renewal process before payment can be made. If you wish to make a payment without completing all of the selected sites, the incomplete sites must be deleted from the list.

Click on a site to expand/collapse a view of the compartments requiring renewal for that site and the associated fees. If you want to return to search and add more sites, click **Add Sites**.

Registration Number	Site	Address	City	Total	Status	
<input type="checkbox"/> 196612346	MR JINGLES JUICE -N- GO	123 GAS ST Ames IA 50010	Ames	\$260.00	 Complete	
<b>Total</b>				\$260.00		

« Add Sites

Continue »



**LAST REMINDERS:**

You will receive this pop-up just before the last screen to pay.

You are once again reminded that Online Submission and Payment of Tank Fees does not mean your site is authorized to operate.

Any Outstanding items that are required for renewal will be highlighted in a red box as shown below. You will be allowed to continue and pay but please note your tags may not be issued.



**Summary**

**Warning: Tags will NOT be issued until the following are resolved**

- One or More Sites Have an Expired Financial Responsibility

Tank tags must be on the tanks by April 1.

You have successfully completed the site information sections of the renewal process for all selected sites. Please finish the annual renewal by completing one of the following options:

- To pay by mail, click the **Print Summaries** button, print and sign the document(s), and mail them along with payment by check to the DNR UST Section.
- To pay online, click **Pay with eCheck**.

[Print Summaries](#)

Submit payments to:

**Iowa Department of Natural Resources**  
**Underground Storage Tank Section**  
 502 East 9th Street  
 Des Moines, IA 50319-0034

Make checks payable to: **Iowa Department of Natural Resources**

[Back to Your Sites](#)

[Pay with eCheck \(ACH\)](#)

See [Frequently Asked Questions](#).  
 Contact: Cara Ingle via phone 515-725-8364 or e-mail [cara.ingle@dnr.iowa.gov](mailto:cara.ingle@dnr.iowa.gov).

# STEP 11: PRINT SUMMARY OR PAY WITH ECHECK(ACH)

You made it to the end! Now how would you like to pay?

**1. You can pay by Mail**

- Click the Print Summaries button to print your completed tank management form
- Sign the completed form
- Mail your form along with check payment to the DNR UST Section

**2. You can pay via eCheck (ACH)**

- Click Pay with eCheck(ACH) to make your check payment online.

**NOTE: Credit Card Payment online is not available at this time.**

Print Summary Example



State of Iowa 2018 Annual Tank Management Fee <i>Due January 15, 2018</i>		
MR JINGLES JUICE--N- GO 123 GAS ST AMES IA 50010	Registration No. 196612346	
	Compartments 4	
	Fee Per Compartment 65	
	<b>TOTAL FEE DUE:</b> 260	
Failure to complete form and pay by March 1st will result in assessment of an additional \$250 per compartment late fee. Tank tags must be attached to the fill port by April 1, 2018.		
<b>CONTACT INFORMATION</b> <small>NOTE: All correspondence is sent to the Site Owner unless there is an Authorized Representative.</small>		
Site Owner <input checked="" type="checkbox"/> No Change	Site Lessee/Tank Operator <input type="checkbox"/> No Change	Authorized Representative <input checked="" type="checkbox"/> No Change
JINGLES GAS JOE JINGLES 123 GAS ST AMES IA 50014	JINGLES CORPORATION CHESTER JINGLES	
Name	Name JINGLES CORPORATION CHESTER JINGLES	Name
Address	Address 456 PETRO LANE	Address
City State Zip	City State Zip AMES IA 50010	City State Zip
Phone	Phone (555) 555-5567	Phone
Email address	Email address JUICEINGO@GMAIL.COM	Email address
<b>CLASS A &amp; B OPERATORS</b> <small>NOTE: Class B Operator must be located within 4 hours travel time of site. For NEW Operators, a copy of their training certificate must be provided.</small>		
Class A <input checked="" type="checkbox"/> No Change	Class B <input checked="" type="checkbox"/> No Change	
CHESTER JINGLES 123 GAS ST AMES IA 50010	JOE JINGLES 123 GAS ST AMES IA 50010	
Name	Name	
Address	Address	
City State Zip	City State Zip	
Phone	Phone	
Email address	Email address	

**CERTIFICATION OF COMPLIANCE**  
Tags will not be issued if insurance certification date has expired or will be expiring prior to March 2018 or a compliance inspection has not been completed within the last 2 years. If there are outstanding compliance violations, the annual tank tags may be withheld until the violations are corrected.

**FINANCIAL RESPONSIBILITY** (i.e.: certificate of insurance, self-insured certification, bond rating test):  
Check the expiration date below. Submit new certification if expiration date is prior to March 2018.

Expiration Date: 01/01/2018	Insurance	GASCO INSURANCE
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**DATE OF LAST COMPLIANCE INSPECTION:** 01/01/2017

Do you have any outstanding compliance violations from your last inspection?  
You can view your most recent compliance inspection from the Tanks Database at <https://programs.iowadnr.gov/tanks/pages/advanced.aspx>

Yes  No

**OPERATIONAL COMPLIANCE QUESTIONS**  
Check the box to indicate you have inspected your UST operation and can certify to the following.

N/A	Yes	No	Active Tanks
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Are you conducting tank and piping release detection and maintaining proper record keeping? This includes monthly leak detection, annual line tightness tests and line leak detector tests for pressurized piping.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Are approved overfill and spill protection systems installed and operating?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Are the spill buckets and sumps free of debris and liquid?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If site has steel tanks and piping with a corrosion protection system, has the system been tested within the last 3 years and passed? <i>Mark N/A if your tank system does not require cathodic protection (fiberglass tank or steel tank with fiberglass coating, no steel piping).</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has a Notice of Temporary Closure been submitted to the department if the tank system has been out of operation for more than three months? <i>Mark N/A if your tank system is still operating. If NO, please fill out a Notice of Temporary Closure form and submit.</i>
N/A	Yes	No	Temp Closed Tanks
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are the tanks still temporarily closed and emptied of product? No more than 2.5 centimeters (one inch) of residue, or 0.3 percent by weight of the total capacity of the UST System remains in the tank.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Are all lines, pumps, accesses and ancillary equipment properly capped and secured?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Are all fill and access locations properly secured and capped with locking caps and plugs?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If site has steel tanks and piping with a corrosion protection system, has the system been tested within the last 3 years and passed? <i>Mark N/A if your tank system does not require cathodic protection (fiberglass tank or steel tank with fiberglass coating, no steel piping).</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If the tank system has been out of operation for more than twelve months, have you requested an extension of temporary closure with the department? A site assessment in accordance with 135.15 (3) must be completed before such an extension can be applied for.

I certify that under penalty of law that I have personally examined and am familiar with the information submitted in this document based on my inquiry of those individuals immediately responsible for obtaining the information, I believe the submitted information to be true, accurate, and complete.

Exit

US Bank website for online payments.



Electronic Payment Solutions

### Make a Payment

My Payment

State of Iowa TEST site      Amount Due \$260.00

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Payment Information

Frequency One Time  
Payment Amount \$260.00  
Payment Date Pay Now

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Contact Information

First Name

Last Name

Company (Optional)

Address 1

Address 2 (Optional)

City/Town

State/Province/Region

Zip/Postal Code

Country US

Phone Number

Email Address

[Become a Registered User](#)