

## Fwd: Invoice LRP 109-4

1 message

**Webmaster, DNR** <webmaster@dnr.iowa.gov>
To: Angie Clark <angie.clark@dnr.iowa.gov>

Thu, Aug 1, 2024 at 9:18 AM

Just got off the phone with him. Thanks, Angie!

Your request to process a credit card transaction, as attached, was processed on 8/1/24. Please note, the date the funds will be deposited is typically the following business day, unless the charge is completed on a Friday. You can view deposit information on the DNR Revenue Reports located at the following: N:\DNR Shared Perm\BF\_Revenue\_Reports. Any credit card charges, processed by reception staff, will be noted as "CC, Date, Receptionist" on the revenue report, and sorted by program/revenue code.

Please be advised, copies of forms will no longer be sent back to program staff from the cashiers office after the processing of the credit card charge. Names of customers paying by credit card will no longer be noted on the revenue report as that information is collected on the program form which is returned after payment has been taken. Please feel free to follow up with Trisha Buck directly if you have any questions related to accounts receivable reporting or procedures.

Thank you.

## Webmaster

Department of Natural Resources 6200 Park Ave Ste 200, Des Moines IA 50321 515-725-8200 phone 515-725-8201 fax Webmaster@dnr.iowa.gov www.lowaDNR.gov



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From: Varsa, Steve <steve.varsa@stantec.com>

Date: Wed, Jul 31, 2024 at 8:16 PM

Subject: Invoice LRP 109-4

To: webmaster@dnr.iowa.gov <webmaster@dnr.iowa.gov>

Once received, I'll call to pay this via credit card on Thursday morning.

Thanks,

Steve

Stephen Varsa, P.G., R.G.