

# How to Edit the 'Assign Access' to Your Facility

From your dashboard, click on the Edit button under 'Assign Access'

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Enter PIN Here...

**Case Sensitive**

If you have received a PIN for your facility, enter it here, then click submit  
If you have multiple PINs, enter each separately. Your facilities will be added to the list below.

Due Date From...  Due Date To...

Facility ID	Site Name	Status	Payment	Plan Type	MMP Due Date	Assign Access
56238	Corey Agr Inc of Lytton	Approved 12/11/2017	cc- 12/11/2017	Pindex MMP -short form	06/01/2017	<a href="#">Edit</a>
58041	Brighton Pork	Approved	csh-	Pindex MMP -short	06/01/2017	<a href="#">Edit</a>

In the Facility Access page, you can either 1) enter the email address of someone you want to grant access to your facility. After granting access, that person will receive an email. Or 2) remove a person's access by clicking on the red 'X'.

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## ANIMAL FEEDING OPERATION - EMMP

### Facility Access

**Please Enter Email ID Whom You Like to Grant Access to This Facility.**  
Email will be sent to notify user.

**Email:**

**List of People Access to this Facility**

**Facility :** Corey Agr Inc of Lytton

Email	Has Access?	Has Pin?	IsActive User?	Remove Access
afofarmer@outlook.com	True	True	True	<b>X</b>